

## Agenda Items

### I. Opening Remarks & Approval of Minutes from October Board Mtg

*Ron Dobes*

11:00 – 11:05 AM

- Role of BBLA Board Members & Email Protocol

### II. Treasurer Report Approval

*Susan Fried*

11:05 – 11:10 AM

### III. Reports

11:10 – 11:30 AM

- Communications/Advocacy – status report (including introduction to a draft “elevator speech”)
- Membership

*Mary Louise Embrey  
Rich McHugh*

### IV. BBLA Standing Committees

11:30 AM – noon

- Report Out from All Committees – as needed (including update on Town Committees)
  - Growth
  - Donations
  - Marketing
  - Partnerships
  - Environmental
  - Safety
  - Telecommunications
  - Governance
  - Historical
  - Nominations

*Committee Chairs/Reps*

*Pat McGuire  
Claire Loftus  
Shorter/Fogash  
Lee Bunting  
Chip Smith  
Diane Fogash  
Ron Dobes  
Lee Bunting  
Loftus/Bunting  
Fogash/Shorter*

### V. Discussion/Approval Items

noon – 12:20 PM

- Donations Committee Business
- Summary of 11/29 mtg with Town Officials

*Claire Loftus  
Ron Dobes/Embrey*

### VI. Wrap Up

*Ron Dobes*

12:20– 12:30 PM